

LINCOLNSHIRE COMMUNITY AND VOLUNTARY SERVICE

LINCOLNSHIRE COMMUNITY AND VOLUNTARY SERVICE

(A company limited by guarantee)

Registered Company Number: 3503128

Charity Commission Registered Number: 1069356

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021



LINCOLNSHIRE COMMUNITY AND VOLUNTARY SERVICE

Company Information

Board of Trustees/Company Directors:

J.C. Latham (Chair - appointed 17 March 2021)
G. Scorthorne (Chair – retired 17 March 2021)
S. Holdaway (Vice Chair)
M. Powley
S. Wheatley (retired 26 May 2021)
D. Bollard (retired 15 March 2021)
M.A. Thompson (retired 12 July 2021)
J.A. Ellis
S.Hall
C.Wyatt (retired 13 July 2020)
C.Higgins (retired 28 May 2021)
A.Coxall
P Keeling (appointed 26 August 2020, retired 27 May 2021)
P.J. Bateson (appointed 1 June 2021)

Chief Executive Officer:

D.G. Fannin

Company Secretary:

D.G. Fannin

Registered Office:

Municipal Buildings
West Street
Boston
Lincolnshire
PE12 8QR

Auditor:

Kenneth Maggs, FCA
Moore Thompson
Bank House, Broad Street
Spalding
Lincolnshire
PE11 1TB

Bankers:

Unity Trust Bank Plc
9 Brindley Place
Birmingham
B1 2HB

LINCOLNSHIRE COMMUNITY AND VOLUNTARY SERVICE

Annual Report of the Board of Trustees for the year ended 31 March 2021

The Trustees (who are also the Directors of Lincolnshire Community and Voluntary Service for the purposes of company law) present their annual report together with the audited financial statements of Lincolnshire Community and Voluntary Service (the charity) for the year ended 31 March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" in preparing the annual report and financial statements of the charity.

The Directors are responsible for preparing the Directors' Report (incorporating the strategic report) and the financial statements in accordance with applicable law and regulations.

Company law requires the Directors to prepare financial statements for each financial year. Under that law the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and the profit or loss of the company for that period.

In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Structure, Governance and Management

Constitution

The charity is registered as a charitable company limited by guarantee (charity number 1069356, company number 3503128) and was set up by a Memorandum and Articles of Association on 3 February 1998.

The company was formerly known as Boston District Council for Voluntary Service. An initial name change to South Lincolnshire Community and Voluntary Service was agreed by the membership at the Annual General Meeting held on 31 October 2006. A further name change to Lincolnshire Community and Voluntary Service (LCVS) was agreed by the membership at the Annual General Meeting held on 1 November 2011 after the charity changed its Memorandum and Articles at an Extraordinary General Meeting on 15 March 2011 to bring East Lindsey into its area of benefit.

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Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law. The Trustees who have served during the year and since the year end are disclosed on page 1 of the financial statements.

Appointment of Trustees

From time to time, new Trustees/Directors are sought who have relevant knowledge and experience to ensure breadth and balance and that the board is equipped to fulfil its duties and responsibilities and oversee the Charity's activities. Prospective new Trustees/Directors are invited to attend a Board meeting before they are asked to confirm their interest in becoming a Trustee/Director. New Trustees/Directors are then voted onto the board by the existing board members and appointment is confirmed by resolution of the membership at the next Annual General Meeting. All new Trustees/Directors are offered training, induction and any other support in order for them to undertake their duties.

Organisational Structure

The Chief Executive is the chief officer and head of paid service. The Chief Executive is appointed by the Trustees/Directors and supported by a management team of senior officers representing the organisation's core areas of activity; these being community development and volunteering, social prescribing and central office functions.

LCVS has a flat management structure. This ensures we remain lean, people-centred, focused on our core purpose and delivering high quality services within a balanced budget. All paid staff are managed directly by a senior officer. All project officers, support staff and volunteers are aligned to the core structure. This means we are able to respond with agility when circumstances require it, such as during the Covid-19 pandemic, and consolidate or diversify to achieve our core purpose.

Day-to-day management of the charity is delegated to the Chief Executive by the Trustees/Directors. The Chief Executive reports to and is accountable to the Chairman and Board of Trustees on operational and strategic decisions. The Board has a standing Finance sub-group and Personnel & Policy sub-group and may create additional task groups. These report to the Board and support oversight, advise on policy and use of resources and provide direction on any other issues that arise including, as necessary, investigatory and appeals panels.

LCVS is a member of the National Association for Voluntary and Community Action (NAVCA), the national membership body for local voluntary sector support and development organisations in England. This supports our core purpose; NAVCA members are rooted firmly in their local communities and have a deep sense of place. LCVS is also a member of the National Council for Voluntary Organisations (NCVO) which exists to champion volunteering with central government and strengthen civil society organisations. LCVS is accredited to manage the Volunteer Centres in our area of benefit in accordance with NCVO quality standards.

LCVS works closely with Voluntary Centre Services (VCS) to provide countywide coverage of volunteering and community development through a co-production service agreement with Lincolnshire County Council. LCVS and VCS jointly provide the social prescribing link worker service in Lincolnshire and collaborate regularly on projects which require mutually supportive working and countywide reach.

LCVS is a founder member of Involving Lincs, the umbrella forum for voluntary and community infrastructure organisations and others with an interest in third sector development, volunteering, health and wellbeing, employment and skills, and enabling networking and collaboration in the county. LCVS is a founder member of the Lincolnshire Voluntary Engagement Team (LVET); a collective of voluntary sector organisations with an interest in networking specifically around the delivery of health and care in Lincolnshire.

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Objectives and Activities

Policies and objectives

The core purpose of the charity is to promote any charitable purposes for the benefit of the community in Boston, South Holland, South Kesteven, East Lindsey and, as appropriate, across Lincolnshire and the advancement of education, the protection of health and the relief of poverty, distress and sickness. Our aim is to promote and organise co-operation in achievement of these purposes and, to that end, bring together representatives of the voluntary organisations and statutory authorities within our area of benefit.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and have put in place policies to support its objects, promote equality and diversity and ensure that advice and information given is impartial, independent and confidential.

The Charity's objectives are set out in its Business Strategy 2020. The core objectives are to:

- Put people first.
- Deliver quality services and excellent outcomes.
- Build resilience and financial stability.

Activities

LCVS provides essential advice, support, training and volunteer centre services to hundreds of local constituted charities and unconstituted community groups. We are working closely with Public Health and the Lincolnshire Clinical Commissioning Group (CCG) to deliver social prescribing as an enabler of integrated working for health and well-being. LCVS provides a voice for the sector and makes a significant difference to individuals and local community groups by building confidence, resilience and capacity, promoting health and well-being and securing vital funding, volunteers and other resources.

Strategic Report

Achievements and Performance

The financial detail in respect of the statement of financial activities and the financial position at 31 March 2021 are disclosed in detail on pages 12 to 13. The cash flow of the charity is shown on page 14. Users should also refer to the notes contained within pages 15 to 29 in order to have a clear and transparent understanding of the aforementioned statements

Review of Activities

In 2020-21 our focus was primarily on;

1. Delivering against our core targets for supporting volunteering and community development.
2. Developing social prescribing.
3. Securing the funding and resources needed to sustain non-core funded project legacy where this had demonstrated positive outcomes and ongoing need.
4. Being an effective and valued strategic partner.
5. Pivoting to address the challenge of COVID-19 in March 2020.

LCVS met all targets for local government core grant funded volunteering and community development activities, even though operations were significantly affected and re-shaped by the impact of the pandemic. Almost half of the Lincolnshire groups surveyed in April 2020 faced a major reduction to their financial capacity and most were challenged with finding new ways of operating and delivering services, whilst providing ongoing support to their staff, volunteers, and clients. We pivoted rapidly to support over 500 groups and hundreds of volunteers that remained active as well as new mutual support groups and good neighbour schemes that emerged during the initial and subsequent lockdowns.

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We worked very closely with the Lincolnshire Resilience Forum (LRF) to enable a coordinated response, and with colleagues in local government and the LVET to develop insight and get help and support to community groups throughout the year. We pivoted again to produce a toolkit of advice and safe practice guidelines for managing vaccination volunteers and recruited 425 individual volunteers to support the local vaccination programme at various locations. Our core activity and ability to respond quickly and professionally to circumstances has laid an important foundation as a strategic and operational delivery partner for post-pandemic recovery and resilience planning.

We continued to deliver projects funded by Government (MHCLG) and other commissioners and grant makers aligned with our core purpose including Building Better Opportunities (skills and employability), Next Steps (addiction recovery), Naturehood (environmental volunteering), Community Information Points (community capacity building) and Youth Ambassadors (nurturing young talent). These provided ongoing benefits participants and communities throughout the pandemic. Unfortunately, the New Horizons project, which was designed to support women returning to work, could not attract sufficient participants to be viable and we closed the project early with the agreement of the funder.

Social Prescribing has been the main driver of growth in the year to 31 March 2021 in terms of recruitment and staffing levels and corresponding income and expenditure. LCVS continued to grow the social prescribing link worker service and community of practice as part of the planned development of the service. Working our colleagues at VCS and with the CCG, Community Mental Health Services Transformation Programme Board and Primary Care Networks, this has continued to ensure social prescribing continues to support health and care transformation and provides the foundation for a sustainably funded service within plans for personalisation and integrated working. Not surprisingly, the service was significantly affected by the impact of the pandemic. Referrals averaged around 75% of anticipated volume but link workers also supported more than 1000 vulnerable individuals through check in and support telephone calls. A rise in referrals from LPFT relating to mental health demonstrated the effect of the pandemic and continues to impact the wider secondary healthcare system.

The reserves at 31 March 2021 are £406,006 of which £29,011 are restricted. Current assets less current liabilities are £384,000 with the remainder of reserves of £22,006 being made up of fixed assets. The cash balance has increased from £430,921 to £566,199. The available free reserves, i.e. Unrestricted Funds excluding amounts reserved according to the LCVS reserves policy, increased slightly resulting in a closing balance of £376,618.

Future Activities

LCVS was pleased to secure ongoing commitment from Lincolnshire County Council and two of the four local authorities in the LCVS area of benefit in the form of core grant funding. The pandemic has, if anything, strengthened the relationship with local government and we will continue to provide essential volunteering and sector support services. Post-pandemic recovery and resilience planning, coupled with government plans for levelling up, suggest that funding will continue in 2021-22 and subsequent years, not only because sector support services and a new reliance on volunteers is more important than ever but also because this provides the foundation for levering in investment funding for services and projects that deliver added value.

Social prescribing will continue to be developed in partnership with the programme teams that are leading health and care integration and transformation. The focus for future social prescribing activity will depend on developing effective integration with Primary Care Networks and Integrated Place Based Teams and building capacity within the voluntary and community sector.

We will continue working alongside colleagues within the LRF and LVET to develop a post-covid Lincolnshire legacy, for volunteering and sector support. This includes utilising a platform called 'Help My Street' which can be used as a tool to assist with co-ordinating volunteers to assist in emergency situations.

Measuring impact and return on investment are even more important than ever and this will be a focus for further development. We will invest to ensure we have the tools, management and governance capability to deliver value for money, quality services and a transparent evidence base for this. The Trustees and Chief Executive will continue to

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develop collaboration and consortium working with our strategic partners and promote LCVS as the preferred provider for volunteering, community development and healthy living services.

The charity will continue to focus on its core functions and added value activities, foster relationships with local government, health and care commissioners and continue to look for opportunities to increase income generation and diversify its activities that further our mission and vision and are consistent with the organisation's charitable objects.

Reserves and Risks

Reserves Policy

Reserves are part of the charity's unrestricted funds that are freely available to spend on any of the charity's purposes. We keep this money aside to meet potential need and take advantage of new opportunities, such as developments in social prescribing. Reserves also protect the charity against drops in income. The charity's reserves can be spent on any of its aims to manage uncertainty, make sure the charity can meet its financial commitments and build resilience. Our reserves exclude restricted income funds and the designated fund for future ICT maintenance and upgrades.

The Board of Trustees has examined the charity's requirement for reserves in light of the main risks to the organisation and its wider responsibility to the sector which it exists to support. The charity has a long-standing policy whereby the unrestricted funds not committed to or invested in tangible assets held by the charity should not be less than six months of the expenditure including provision for 'wind-down' and staff redundancy in the event of reduced funds. This is a prudent contingency against the charity's legal and contractual obligations.

The charity's going concern basis can be judged only on funding levels to 31 March 2022, which are secured. County and district council funding has underpinned our core services for many years including 2020-21 and funding for social prescribing is built into NHS long-term planning. Our strategic relationships are stronger than ever, and all indications are that funding for our core services will be secure beyond 31 March 2022. In the meantime, funding is in place to continue the Boston Inclusive Growth and Building Better Opportunities projects. LCVS has consistently demonstrated that it can bring in new funding in the form of collaborations, projects and commissions and generate income from its own activities. LCVS will continue to ensure plans are in place to do so and to operate as a going concern.

The Trustees are satisfied with the plans in place to create financial headroom and support the financial situation within which the charity is operating. They are confident that the organisation will continue to adapt, grow and provide invaluable community and person-focused services for the foreseeable future.

Risk Exposure

The Board of Trustees consider the main risks facing the charity on a regular basis. The officers maintain the register of risks. The Board uses insurance policies to cover possible losses, damage or other liabilities. The Board supports outsourcing of key professional services to ensure systems and policies are robust and properly maintained and risks are mitigated.

The Trustees have mechanisms in place to review the income regularly and robustly into the charity and bring in new funding to maintain operating capacity whilst ensuring prudent management of existing resources. The Board of Trustees is satisfied that the policy adopted in respect of risk exposure is sufficient to mitigate the impact of all but the most severe circumstances. The Board has undertaken to complete a governance review in 2021-22 to ensure that, as the organisation has grown, the Trustees are fully equipped to fulfil their duties and responsibilities and that strategic risks are identified and managed.

Disclosure of Information to Auditors

We, the Directors of the charitable company who held office at the date of approval of these Financial Statements as set out above each confirm, so far as we are aware, that t:

- there is no relevant audit information of which the company's auditors are unaware; and
- we have taken all the steps that we ought to have taken as Directors in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

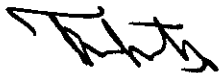
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Exemption Statement

The report of the Board of Trustees has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

In approving the Trustees' Annual Report, we also approve the Strategic Report included therein, in our capacity as company Directors.

BY ORDER OF THE BOARD



J.C. Latham
Trustee

Dated: 24 November 2021

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Independent Auditors Report to the Members of Lincolnshire Community and Voluntary Service

Opinion

We have audited the financial statements of Lincolnshire Community and Voluntary Service Limited for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair review of the state of the company's affairs as at 31 March 2021 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other Information

The other information comprises the information included in the Trustees' annual report, other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

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Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' annual report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' annual report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanation we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the Trustees annual report and from the requirement to prepare a strategic report.

Responsibilities of the Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit.

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Auditor's responsibilities for the audit of the financial statements (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- the responsible individual ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations during the course of the audit,
- we identified the laws and regulations applicable to the charitable company through discussions with Directors and other management, and from our commercial knowledge and experience of the client Trustees' sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company.
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence.

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.
- detailed substantive testing and vouching of invoices.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected transactions;
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- enquiring of management as to actual and potential litigation and claims;
- reviewing correspondence with funders and the Charity Commission.
- reviewing legal and professional fees for any indicators.
- reviews of news publications for any indicators.

There are inherent limitations in our audit procedures described above. The more removed those laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the Directors and other management and the inspection of regulatory and legal correspondence, if any

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

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Auditor's responsibilities for the audit of the financial statements (continued)

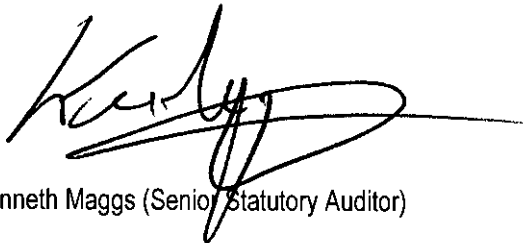
Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's Trustees, as a body, in accordance with regulations made under Section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charitable company's members and Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body and its Trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Kenneth Maggs (Senior Statutory Auditor)

For and on behalf of Moore Thompson
Chartered Accountant & Statutory Auditor

Spalding

Date: 26 Dec 2021

LINCOLNSHIRE COMMUNITY AND VOLUNTARY SERVICE

Statement of Financial Activity (including Income and Expenditure account) for the year ended 31 March 2021

	Notes	2021 Unrestricted Funds £	2021 Restricted Funds £	Total £	2020 Total £
Income from:					
Donations and grants receivable:					
Donations	22	5,000	-	5,000	5,110
Grants receivable	2	87,030	-	87,030	83,530
Investments:					
Interest receivable		816	-	816	1,461
Incoming resources from charitable activities	3	179,645	736,646	916,291	805,645
Total income		272,491	736,646	1,009,137	895,746
Expenditure on:					
Charitable activities	5	225,477	748,698	974,175	911,856
Total expenditure		225,477	748,698	974,175	911,856
Net income/(expenditure)		47,014	(12,052)	34,962	(16,110)
Fund balances brought forward	18 & 19	311,981	59,063	371,044	387,154
Transfers between funds	18 & 19	17,623	(17,623)	-	-
Fund balances carried forward	18 & 19	376,618	29,388	406,006	371,044

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

The notes on pages 15 to 29 form part of these financial statements.

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Balance Sheet for the year ended 31 March 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible fixed assets	15		22,006		24,963
Current assets					
Debtors	16	18,988		96,464	
Cash at bank and in hand		566,199		430,921	
		<u>585,187</u>		<u>527,385</u>	
Creditors:					
Amounts falling due within one year	17	<u>201,187</u>		<u>181,304</u>	
Net current assets			384,000		346,081
Total assets less current liabilities			<u>406,006</u>		<u>371,044</u>
Income funds					
Unrestricted funds	18		376,618		311,981
Restricted funds	19		29,388		59,063
			<u>406,006</u>		<u>371,044</u>

The financial statements were approved and authorised for issue by the Board on 24 November 2021.

Signed on behalf of the board of Trustees



J.C. Latham, Trustee

P.J. Bateson, Trustee

Company registration number: 3503128

The notes on pages 15 to 29 form part of these financial statements.

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Statement of cash flows for the year ended 31 March 2021

	Notes	Total Funds 2021 £	Total Funds 2020 £
Cash flows from operating activities:			
Net cash provided by (used in) operating activities		138,992	65,465
Cash flows from investing activities:			
Dividends, interest and rents from investments		-	-
Proceeds from the sale of property, plant and equipment		-	-
Purchase of property, plant and equipment	15	(3,714)	(6,132)
Net cash provided by (used in) investing activities		(3,714)	(6,132)
Net cash provided by (used in) financing activities		-	-
Change in cash and cash equivalents in the reporting period		135,278	59,333
Cash and cash equivalents at the beginning of the reporting period		430,921	371,588
Cash and cash equivalents at the end of the reporting period		566,199	430,921
 Reconciliation of net income/(expenditure) to net cash flow from operating activities			
		2021	2020
		£	£
Net income /(expenditure) for the reporting period (as per the statement of financial activities)		34,962	(16,110)
Adjustments for:			
Depreciation charges	15	6,671	6,664
(Gains)/losses on investments		-	-
Dividends, interest and rents from investments		-	-
Loss/(profit) on sale of fixed assets	15	-	-
(Increase)/decrease in stocks		-	-
(Increase)/decrease in debtors		77,476	(22,120)
Increase/(decrease) in creditors		19,883	97,031
Net cash provided by (used in) operating activities		138,992	65,465

LINCOLNSHIRE COMMUNITY AND VOLUNTARY SERVICE

Notes to the Financial Statements for the year ended 31 March 2021

1. Accounting Policies

Basis of Preparation of Financial Statements

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 1 January 2019, the Financial Reporting Standard applicable in United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

Lincolnshire Community and Voluntary Service is a company limited by guarantee registered in England and Wales. The address of the registered office of the charity is given in the charity information on page 1 of these financial statements.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

Going Concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for the next 12 months from the date of authorisation of these financial statements.

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in paragraph 1 schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The following judgements and estimates have been made in the process of applying the above accounting policies that have the most significant effect on the amounts recognised in the financial statements.

Tangible Fixed Assets – In order to calculate depreciation, an estimate must be made of the useful economic life of each asset along with an estimate of the residual value of the asset at the end of that time based on prices prevailing at the balance sheet date.

Accrued and Deferred Income – Several of the grants receivable span periods that cover each year end, the result of which has meant that income has needed to be accrued or deferred as necessary.

Details for both of these items are included within the accounting policies below.

LINCOLNSHIRE COMMUNITY AND VOLUNTARY SERVICE

Incoming Resources

All income is recognised in the statement of financial activities when the conditions for receipt have been met and there is reasonable assurance of receipt. Where a claim for repayment of income tax has or will be made, such income is grossed for the tax recoverable.

Grants are recognised in the statement of financial activities when the conditions for receipt have been met. Investment income is accounted for in the period in which the charity is entitled to receipt. Donations and all receipts from charitable activities are reported gross and are accounted for on a receivable basis.

Income may be received in advance or on a defrayed basis from grantors. Where a project is time related i.e. to deliver support over a 12 month period, the income is recognised over that time period in the accounts, therefore if it is received at the beginning of a project the income is deferred across the period of time to which the project relates. If the income is related to specific outcomes, i.e. to deliver a specific number of workshops over a 12 month period, the income is recognised in the accounts when the outcomes are achieved.

Resources Expended

Expenditure is included in the statement of financial activities on an accruals basis and has been allocated as detailed below:

Charitable activities include the costs of the activities defined by the charity's aims for the benefit of the persons sited in the charity objects. Costs of charitable activities include the direct costs of the activities and depreciation on related assets. Where such assets relate to more than one functional cost category, they have been allocated on either an estimate of time or floor space basis as appropriate.

Costs directly attributable to a project have been allocated to that project. Other non-allocable costs such as salaried employees and other fixed nature overheads have been reallocated on the basis of a management charge.

Governance costs include the costs which relate to the general running of the charity as opposed to the direct management function inherent in generating funds, service delivery and program or project work.

Operating Leases

Rental costs under operating leases are charged to the Statement of Financial Activities on a straight line basis over the term of the lease with any lease 'holiday' period being considered within the payments report.

Depreciation

Depreciation is calculated to write down the cost, less estimated residual value, of all tangible fixed assets over their expected useful lives. The rates generally applicable are:

Equipment and fittings: 25% reducing balance

The carrying values of tangible fixed assets are reviewed for impairment annually by the Trustees/ Directors without revaluing the assets. Where the aggregate value of those assets is less than the aggregate that they are stated in the charity's accounts, a provision will be made for material impairment.

Fixed Assets

Fixed assets are included at cost, less accumulated depreciation.

Debtors and Creditors receivable/ payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

LINCOLNSHIRE COMMUNITY AND VOLUNTARY SERVICE

Restricted Funds

Restricted funds can only be used for the specific purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Expenditure which complies with these criteria is identified to the fund.

Unrestricted Funds

Unrestricted funds are donations or other income received or generated for the objectives of the charity, without further specified purposes. This income is available as general funds. Designated Reserves are those reserves which have been set aside from Unrestricted Funds for a specific future purpose or project.

Going Concern Policy

In accordance with FRS102 the charity will conduct a going concern review within 12 months from the date that the statement of accounts is approved. This will take the form of the budget planning and review process.

Donated Goods, Services and Assets

Donated goods, services and assets are recognised at their fair value.

Gifts in Kind

Donated goods, facilities and services are recognised as income in the statement of financial activities when the following criteria are met:

- **Entitlement:** Control over the expected economic benefits that flow from the donation has passed to the charity and any performance conditions attached to the donation have been fully met.
- **Probable:** It is more likely than not that the economic benefits associated with the donated item will flow to the charity.
- **Measurement:** The fair value or value to the charity of the donated item can be measured reliably.

Termination Payments

Termination payments are made when a post becomes redundant or when a compromise agreement is reached with an employee. These payments are funded from reserves.

Contribution to Pension Funds

The company operates a defined contribution pension scheme for the benefit of the employees. The assets of the scheme are administered by Trustees in a fund independent to those of the company.

The pension costs charged against profits represent the amount of contributions payable to the scheme in respect of the accounting period.

LINCOLNSHIRE COMMUNITY AND VOLUNTARY SERVICE

2. Grants Receivable

	2021 Unrestricted Funds	2021 Restricted Funds	Total	2020 Total
	£	£	£	£
Local Authority	198,711	-	198,711	225,487
COVID-19 Funding	29,500	49,890	79,390	-
Institutional / Charitable grants	30,954	683,476	714,430	637,105
	<u>259,165</u>	<u>733,366</u>	<u>992,531</u>	<u>862,592</u>
Incoming resources from generated funds	87,030	-	87,030	83,530
Incoming resources from charitable activities	172,135	733,366	905,501	779,062
	<u>259,165</u>	<u>733,366</u>	<u>992,531</u>	<u>862,592</u>

3. Incoming resources from Charitable Activities

		2021 Unrestricted Funds	2021 Restricted Funds	Total	2020 Total
		£	£	£	£
Grants receivable	Note 2	172,135	733,366	905,501	779,062
Other management and service charges		2,081	-	2,081	7,853
Recharge of organisational purchases and other services		-	1,200	1,200	1,200
Training courses		-	-	-	500
DBS checks		4,041	-	4,041	15,577
Other		1,388	2,080	3,468	1,453
		<u>179,645</u>	<u>736,646</u>	<u>916,291</u>	<u>805,645</u>

LINCOLNSHIRE COMMUNITY AND VOLUNTARY SERVICE

4. Analysis of Income between Activities

	2021 Grants	2021 Activities	Total	2020 Total
	£	£	£	£
ACCDF – Adult Care Community Development Fund	-	-	-	23,214
Anglian Water	-	-	-	15,499
Anglian Water - Boston	833	-	833	-
Anglian Water - Digital Marketing	3,000	-	3,000	-
Anglian Water - Saving Water	5,000	-	5,000	-
Anglian Water – Potting Shed	-	-	-	667
Boston Big Local – Events 2	-	-	-	2,884
Boston Big Local	9,984	-	9,984	-
Building Better Opportunities	32,198	-	32,198	32,675
Building Better Opportunities – Steps Forward	7,546	-	7,546	8,832
BSBT – Building a Stronger Britain Together	-	-	-	31,050
COPD	6,667	-	6,667	-
ELCF*	-	-	-	83,515
Healthy Living - Lloyds Foundation	18,655	-	18,655	21,242
IBCL – Inclusive Boston Community Leadership*	-	-	-	54,028
IBPE – Inclusive Boston Project Evaluation*	-	-	-	33,614
Lincolnshire Community Collaboration Fund	2,294	-	2,294	-
Lloyds Bank Foundation – COVID-19	8,620	-	8,620	-
New Horizons	4,917	-	4,917	-
Good Neighbour Scheme	143	-	143	-
South Kesteven Community Grants Scheme	-	-	-	11,232
Social Prescribing	417,715	1,200	418,915	-
SPLE – Social Prescribing East	-	-	-	126,400
SPLSSW – Social Prescribing South West	643	-	643	120,425
Social Prescribing - Mental Health	161,381	2,080	163,461	73,213
T.E.D. (Talk, Eat, Drink)	-	-	-	113
The National Lottery – COVID-19	41,270	-	41,270	-
VET-Capacity Building	12,500	-	12,500	-
	733,366	3,280	736,646	638,603

*As at 1 April 2020, these activities became unrestricted as per the funders' agreements.

LINCOLNSHIRE COMMUNITY AND VOLUNTARY SERVICE

5. Charitable Activities

		2021 Unrestricted Funds	2021 Restricted Funds	Total	2020 Total
		£	£	£	£
Human resources					
Staff costs	Note 12	231,836	601,010	832,846	659,104
Training costs		893	100	993	2,727
Staff expenses		1,515	5,977	7,492	22,570
Volunteers' expenses		-	344	344	810
Facilities					
Rent and room hire		20,536	2,376	22,912	24,900
Communications and software costs		4,768	18,217	22,985	19,579
Office costs and organisational purchases		4,007	1,581	5,588	8,531
Insurance		3,423	193	3,616	3,193
Maintenance and cleaning costs		-	-	-	-
Miscellaneous		157	3,820	3,977	5,047
Professional fees and advisory					
Legal and professional fees		8,478	28,733	37,211	61,843
Membership Fees		829	-	829	832
Activities					
Publicity and information		2,551	555	3,106	25,936
DBS checks		3,871	-	3,871	9,232
Grants payable	Note 7	(2,800)	5,250	2,450	38,959
Governance costs					
Audit & Accountancy fees		19,069	-	19,069	21,362
Trustees and Annual General meetings		-	-	-	267
Finance					
Bank charges		215	-	215	300
Capital costs					
Depreciation		6,671	-	6,671	6,664
Loss on disposal of fixed assets		-	-	-	-
		306,019	668,156	974,175	911,856
Reallocation of costs	Note 6	(80,542)	80,542	-	-
		225,477	748,698	974,175	911,856

Costs directly attributable to a project have been allocated to that project. Other costs which cannot be allocated such as salaried employees and other fixed nature overheads have been reallocated on the basis of a management charge.

LINCOLNSHIRE COMMUNITY AND VOLUNTARY SERVICE

6. Analysis of Expenditure between Activities

	Staff costs, facilities & professional fees	Activities	Reallocation of Costs	Total
	£	£	£	£
Anglian Water - Boston	753	-	83	836
Anglian Water - Digital Marketing	1,663	435	830	2,928
Anglian Water - Saving Water	2,586	-	2,367	4,953
Boston Big Local	883	-	9082	9,965
Building Better Opportunities	25,997	-	6173	32,170
Building Better Opportunities – Steps Forward	8,795	-	-	8,795
COPD	4,522	2,060	67	6,649
Healthy Living - Lloyds Foundation	18,230	48	376	18,654
Lincolnshire Community Collaboration Fund	2,174	120	-	2,294
Lloyds Bank Foundation - COVID 19	8,620	-	-	8,620
New Horizons	11,514	-	-	11,514
Good Neighbour Scheme	143	-	-	143
Social Prescribing	373,745	100	45,303	419,148
Social Prescribing - Mental Health	152,923	268	14,386	167,577
SPLSSW – Social Prescribing South West	682	-	-	682
The National Lottery - COVID 19	41,270	-	-	41,270
VET - Capacity Building	5,375	5,250	1,875	12,500
	659,875	8,281	80,542	748,698

7. Analysis of Grants Payable

	2021 Unrestricted Funds	2021 Restricted Funds	Total	2020 Total
	£	£	£	£
ACCDF Adult Care Community Development Fund	-	-	-	20,614
ELCF	(1,000)	-	(1,000)	10,825
IBCL	(1,800)	-	(1,800)	7,475
VET-CB	-	5,250	5,250	-
Air Ambulance	-	-	-	25
Market House Trust Donation	-	-	-	20
	(2,800)	5,250	2,450	38,959

8. Board of Trustees Remuneration

No member of the Board of Trustees received any remuneration either directly or indirectly.